



Erasmus+

**2024-1-CZ01-KA122-VET-000205425**

**CONTRACT**

**for a training placement in KA 1 – mobility in vocational  
education and training**

**Under the Erasmus + Programme**

Střední průmyslová škola Jeseník, Dukelská 1240/27, 790 01 Jeseník

called hereafter "**the sending institution**", represented for the purposes of signature of this contract by Mgr. Jiří Viterna, MBA, MSc.

of the one part, and

Foyle Internship Europe Ltd, 34-35 Upper Mount Street, Dublin 2, Republic of Ireland

called hereafter "**the supporting organisation**", represented for the purposes of signature of this contract by Áine Murray, Operations Manager

HAVE AGREED

the **Conditions** and **Annexes** below:

**Annex I Erasmus + VET Mobility Quality Commitment**

which form an integral part of this contract ("the contract").

**CONDITIONS**

**ARTICLE 1 – PURPOSE OF THE CONTRACT**

- 1.1 The sending institution will provide Community financial support to the participant for undertaking a Training Placement under the KA 1 – mobility in VET of the Erasmus + Programme and will pay for the services indicated in this contract to the supporting institution.
- 1.2 The supporting institution undertakes to carry out the services referred to in this Agreement in the Article 4 Payment Arrangements in accordance with Erasmus + VET Mobility Quality Commitment
- 1.3 The supporting institution provides the management services and administration services **free of charge**. The amount billed in the article 4.1 is just for subsistence services for the participants.
- 1.4 In the case of failure to perform this Agreement due to any force majeure, neither party shall be liable for such failure, and this Agreement shall be terminated automatically. In the case of failure to perform any part of this Agreement due to any force majeure, the party suffering from such force majeure may be exempted from corresponding liability to the extent of the impact of such force majeure. However, such party shall continue to perform other obligations under this Agreement which have not been affected by such force majeure. If such force majeure occurs after such party delays to perform this Agreement, it shall not be exempted from its corresponding liabilities

**ARTICLE 2 – DURATION**

- 2.1 The contract shall enter into force on the date when the last of the two parties signs.

## General conditions

- 2.2 The Training Placement in the host companies shall start on **3. March 2025 and end on 21. March 2025**. Arrival date is on the weekend 01./02. March 2025 and departure date is on the weekend 22./23. March 2025. Exact dates of arrival and departure depend on available airplane connection and will be specified till December 2024. Anyway the total number of days spent in Ireland will be 21.

### ARTICLE 3 - FINANCING THE TRAINING PLACEMENT

- 3.1 For the placement governed by this Agreement, the sending institution undertakes to finance mobility expenditure in accordance with the financing rules established by the Erasmus + National Agency.

### ARTICLE 4 – PAYMENT ARRANGEMENTS AND SERVICES

- 4.1 The sending institution undertakes to pay to the supporting organisation the total amount of **15570 euro** to arrange following services regarding the training placement for 10 learners in Donegal - IE (that is 1533,50 euro per 1 participant) and 1 teachers (that is 235 euro per one teacher):
- 21 days full board accommodation at the host families for learners in the town of Derry
  - 7 days self-catering accommodation in a single room with shared bathroom for the teacher in the city of Derry
  - arrangement of the Work Programme in Donegal (IE) according to the Erasmus programme standards with focus: **business administration, office IT, logistics**
  - issuing of the Europass certificates and completion of Erasmus obligatory documents
  - monitoring of the Work Programme
  - local travel pass for 21 days for learners
  - local travel pass for 7 days for the accompanying teacher
  - return airport transfer both for learners and arrival transfer for the accompanying teacher
  - sending information about Work Programme and host families for each learner one week prior scheduled arrival at the latest
- 4.2 The sending institution undertakes to pay as follows:
1. payment: 12456 euro one week prior scheduled arrival after receiving information about training placements for learners
  2. payment: 3114 euro on the day of completion of Europass certificates and Erasmus documents and their distribution to the participants by supporting organisation

### ARTICLE 5 - BANK ACCOUNT

Payments shall be made to the bank account as indicated below:

Name of bank: Allied Irish Bank (AIB)  
Account holder: Foyle Internship Europe Ltd  
Account number: 13947066  
Swift code: 93-72-90  
IBAN: IE36 AIBK 9372 9013 9470 66

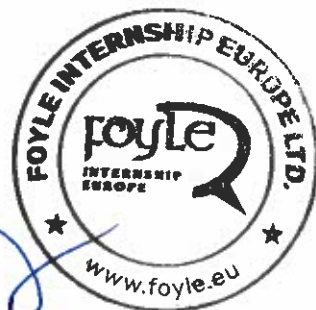
### ARTICLE 6 – LAW APPLICABLE AND COMPETENT COURT

The grant is governed by the terms of the contract, the Community rules applicable and, on a subsidiary basis, by the law of the Czech Republic relating to grants. The participant may bring legal proceedings regarding decisions by the institution concerning the application of the provisions of the contract and the arrangements for implementing it before the competent Court in accordance with the applicable national law.

#### SIGNATURES

For the supporting organisation  
Aine Murray

Done at Dublin, 07/11/2024



For the sending institution  
Mgr. Jiří Viterna, MBA, MSc.

Done at Jeseník, 07/11/2024

## ERASMUS + VET MOBILITY QUALITY COMMITMENT

### **Obligations of the Sending Organization**

- *Choose the appropriate target countries and host country partners, project durations and placement content to achieve the desired learning objectives.*
- *Select the participating trainees or teachers and other professionals by setting up clearly defined and transparent selection criteria.*
- *Define the envisaged learning outcomes of the mobility period in terms of knowledge, skills and competences to be developed.*
- *If you send learners or teachers and other professionals who face **barriers to mobility**, special arrangements for those individuals must be made (eg those with special learning needs or those with physical disabilities).*
- *Prepare participants in collaboration with partner organisations for the practical, professional and cultural life of the host country, in particular through language training tailored to meet their occupational needs.*
- *Manage the practical elements around the mobility, taking care of the organisation of travel, accommodation, necessary insurances, safety and protection, visa applications, social security, mentoring and support, preparatory visits on-site etc.*
- *Establish the Learning Agreement with the participant trainee or teacher and the host organisation to make the intended learning outcomes transparent for all parties involved.*
- *Establish assessment procedures together with the host organization to ensure the validation and recognition of the knowledge, skills and competences acquired.*
- *Establish Memoranda of Understanding between the competent bodies if you use ECVET for the mobility.*
- *Establish appropriate communication channels to be put in place during the duration of the mobility and make these clear to participant and the host organization.*
- *Establish a system of monitoring the mobility project during its duration.*
- *When necessary for special learning needs or physical disabilities, use **accompanying persons** during the stay in the host country, taking care of practical arrangements.*
- *Arrange and document together with the host organization, the assessment of the learning outcomes, picking up on the informal and non-formal learning where possible. Recognize learning outcomes which were not originally planned but still achieved during the mobility.*
- *Evaluate with each participant their personal and professional development following the period abroad.*
- *Recognise the accrued learning outcomes through ECVET, Europass or other certificates.*
- *Disseminate the results of the mobility projects as widely as possible.*
- *Self-evaluate the mobility as a whole to see whether it has obtained its objectives and desired results.*

### **Obligations of the Sending and Host Organization**

- *Negotiate a tailor-made training programme for each participant (if possible during the preparatory visits)*
- *Define the envisaged learning outcomes of the mobility period in terms of knowledge, skills and competences to be developed.*
- *Establish the Learning Agreement with the participant trainee or teacher to make the intended learning outcomes transparent for all parties involved.*
- *Establish appropriate communication channels to be put in place during the duration of the mobility and make these clear to participant .*
- *Agree monitoring and mentoring arrangements*
- *Evaluate the progress of the mobility on an on-going basis and take appropriate action if required*

## General conditions

- *Arrange and document the assessment of the learning outcomes, picking up on the informal and non-formal learning where possible. Recognize learning outcomes which were not originally planned but still achieved during the mobility.*

### **Obligations of the Host Organization**


- **Foster** understanding of the culture and mentality of the host country.
- **Assign** to participants tasks and responsibilities to match their knowledge, skills and competences and training objectives as set out in the Learning Agreement and ensure that appropriate equipment and support is available.
- **Identify** a tutor or mentor to monitor the participant's training progress.
- **Provide** practical support if required including a clear contact point for trainees that face difficulties.
- **Check** the appropriate insurance cover for each participant

### **Obligations of the Participant**

- **Establish** the Learning Agreement with the sending organization and the host organisation to make the intended learning outcomes transparent for all parties involved.
- **Comply** with all the arrangements negotiated for the training placement and to do his/her best to make the placement a success.
- **Abide** by the rules and regulations of the host organization, its normal working hours, code of conduct and rules of confidentiality.
- **Communicate** with the sending organization and host organization about any problems or changes regarding the training placement.
- **Submit** a report in the specified format, together with requested supporting documentation in respect of costs, at the end of the training placement.

### **Obligations of the Intermediary Organization**

- **Select** suitable host organizations and ensure that they are able to achieve the placement objectives
- **Provide** contact details of all parties involved and ensure that final arrangements are in place prior to participants' departure from their home country.

  
07/11/2024

